

**DIAMOND IMPROVEMENT DISTRICT**

**MINUTES**

**November 18, 2025**

In attendance:

Stephanie Irvine, Chair, Pete Mottishaw, Orval Delcourt, Mike Southwell, Nick Spanakis  
Trustees and Debby Baker, Administrator

Absent:

**Minutes of previous meeting:**

Moved: Pete Mottishaw

Seconded: Orval Delcourt

That the minutes of the previous meeting be adopted as typed.

Carried

**2025 Project:**

No update

**Subdivision:**

We need to renew the MOTI Permit. Dan will connect with Cascara.

**Town of Ladysmith/valves:**

Discussion on new Chambers that are going to be built. Discussion on whether we should bear the entire cost or not. Administrator to check with Town Administrator regarding obtaining documentation that they were required to be updated by WCB.

**Maintenance report:**

Dave Dunn's meter replaced. Clover Acres had a water leak in the park. Look into bylaw if you break the equipment – who has to pay. We should bring back the new resident pamphlet.

Dinsmore – house sold so those arrears should be caught up.

**Reports:**

Follow up on outstanding accounts.

Spanakis – is being charged for 2 uses. Follow up as there is only 1. Biagoni – is she 2 uses?

Discussion on lowering the pressure. Stef will check pressure. We need to tell the TOL what we want the pressure set at.

**Correspondence:**

Sandy McKellar – advised that we are run by volunteers. We try our best to inform residents.

**New business:**

Christmas party – try to see if we can get into 1948 Bistro as Mahle House expensive.

**Bills:**

Moved: Orval Delcourt

Seconded: Pete Mottishaw

Pay the bills if found correct but holdback until we have sufficient funds.

Carried

Adjourn: 8:33 p.m.

Moved: Mike Southwell

Next meeting: December 16, 2025 - 7 p.m. Diamond Hall.

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Stephanie Irvine, Chair

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Debby Baker, Administrator