

**DIAMOND IMPROVEMENT DISTRICT  
MINUTES**

**Wednesday, July 21, 2020 –7:30 p.m. – Diamond Hall**

**Present:** Perry Daly, Stephanie Irvine, Pete Mottishaw, Doug Johnston, Debby Baker

**Absent:**

**Chair of Trustees:**

Moved: Doug Johnston

Seconded: Perry Daly

That Stephanie Irvine be named Chair of the Trustees.

Carried

Stephanie Irvine accepted the position,.

**Minutes:**

Moved: Doug Johnston

Seconded: Pete Mottishaw

That the minutes of June 16, 2020 be adopted as circulated.

Carried

**Agenda:**

Moved: Doug Johnston

Seconded: Perry Daly

The agenda be adopted as presented.

**Delegations:**

None

**2020 Discussions:**

**Capital Project:**

Pete reported. He checked website. Still under review as it has been for 9 weeks. Ministry says that they are backlogged.

Discussion on whether we should ask Cascadia to tender.

Moved: Pete Mottishaw  
Seconded: Doug Johnston

That the Diamond engage Cascadia Engineering to tender the project.

Carried

Administrator to speak with Cascadia and give them an update and see if they want to tender now or when we receive the permit.

**Hydrant:**

Administrator reported that we have not received any communication from Main Road. We need to get fixed. She will speak with Caledonia to see when they can repair.

**COVID – AGM**

Stephanie will do the Chair presentation.  
Pete Mottishaw will speak on the project.  
Doug's term is up and he is not running again  
Trustees to bring their own lawnchairs  
Administrator will get sanitizer and water.

**Doors for Shed:**

There is a carpenter ant issue. Bill for the shed came to a little more than expected as there were some unexcepted issues.

**Sandwich board signs:**

Sandwich board signs are ready for pick up. Debby to pick up and place out the night before the AGM.

**Easement:**

Talked to Joe McKinley and Larry Williams. They said that Gordon Hunter is the one to talk to. We know where it is at but we do not know who own it and how wide it is. Pete will follow up.

**Reports:**

**Water/Financial:**

A/R is high. We are working on trying to get some of the delinquents paid down. Notices have gone out.

**Hall rentals:**

We will pay Krista for tonight as she will have to disinfect the chairs and tables. Trustees noted that there was a coffee ring on a couple of tables. Administrator to ensure that the tables are getting wiped properly.

**Bills:**

Moved: Pete Mottishaw  
Seconded: Perry Daly

That we pay the bills if found correct.

Carried

**Next meeting:**

July 28, 2020 at 7 p.m – AGM - outside

**Adjourn:**

Moved: Doug Johnston

Meeting adjourned 8:42 p.m.

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Stephanie Irvine, Chair

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Debby Baker, Administrator