

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

MONDAY, November 20, 2017 – 7 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Stephanie Irvine, Debby Baker, Peter Burns, Dan Judson, Doug Copp, Bob Kitching

Absent:

Minutes:

Moved: Dan Judson

Seconded: Peter Burns

That the minutes of October 16, 2017 be adopted as typed and circulated.

Carried

Agenda:

Moved: Bob Kitching

Seconded: Dan Judson

That the agenda be adopted as circulated.

Carried

Delegations:

None.

Discussions:

It was decided that we would form a sub-committee to look at alternate water systems and sources. Committee will consist of Elizabeth Suttie, Peter Burns, Doug Copp and Bob Kitching. Committee to report back after meeting on December 5, 2017 at 2 pm.

Business arising from minutes:

Admitt:

Moved: Bob Kitching

Seconded: Doug Copp

That the Admitt's water bill be reduced by \$889.61 plus \$88.96 (penalty on that amount) for a total reduction of \$978.57.

Carried.

Hydrants:

Check with Fire Department to see if they can replace the gaskets as set out in Caledonia's reports.

Stocking shed:

Moved: Bob Kitching
Seconded: Peter Burns

That we purchase the items required for proper inventory of shed and that such purchase is not to exceed the sum of \$2,500.00.

Carried

Work Orders:

Administrator reported that these are now being used.

Square payments:

After discussion it was decided that we would not pursue Square for a debit option at this time. Can be brought back at a later date if there is a desire for debit as option for payment.

Correspondence:

None.

Reports:

Water report:

Attached as exhibit "A" to these minutes.

Financial report:

Attached as exhibit "B" to these minutes.

Hall rentals:

Discussion as to whether we would agree to rent the hall on a continual Saturday night basis. After discussion it was felt that a regular rental would be more beneficial than the occasional Saturday night.

There is also a group that is interested in an ongoing weekly rental on Monday nights. This would mean that our monthly meeting would have to move to Wednesday. Trustees in favour of moving the meeting night in order to accommodate an ongoing rental.

Resolutions:

Resolution 17-06

Moved: Bob Kitching
Seconded: Peter Burns

That Resolution 17-06 Diamond Hall rates be adopted.

Carried

Resolution 17-07

Moved: Dan Judson
Seconded: Peter Burns

That Resolution 17-07 Water Tester be adopted.

Carried

Bylaws:

None

New business:

Changing water bills:

Discussion regarding changing the water billings to quarterly. Trustees asked if there could be hard numbers prepared for the next meeting for discussion and that this matter be put to the residents at the AGM for vote.

Budget:

Financial Officer to email a rough budget to everyone in two weeks. She is also to speak with the auditors as the Trustees felt that a 25% increase in rates was too extreme. Administrator to get costs for other auditors and bring back for discussion.

Bills:

Krista Aurala	\$ 17.91
Town of Ladysmith	\$4,927.42
Caledonian Fire Protection	\$3,150.00
Paul Mycroft	\$ 378.00
Doug Copp Excavating	\$1,949.70
Goodman Plumbing	\$1,981.65
Mid Island Paving	\$1,890.00
Dan Judson	\$ 74.19
Home Hardware	\$ 16.76
Larry Williams	\$ 345.24
Howard Williams	\$ 137.50
Trustees	\$ 50.00 each

Moved: Bob Kitching
Seconded: Peter Burns

That we pay the bills if found correct.

Carried

Next meeting:

December 18, 2017 at 7 p.m.

Adjourn:

Moved: Bob Kitching

That the meeting be adjourned. (8:57 p.m.)

Elizabeth Suttie, Chair

Debby Baker, Administrator