

**DIAMOND IMPROVEMENT DISTRICT  
MINUTES**

**MONDAY, January 17, 2018 – 7 p.m. – Diamond Hall**

**Present:** Elizabeth Suttie (Chair), Debby Baker, Dan Judson, Doug Copp, Bob Kitching

**Absent:** Peter Burns

**Minutes:**

Moved: Dan Judson

Seconded: Bob Kitching

That the minutes of December 18, 2017 be adopted as typed and circulated.

Carried

**Agenda:**

Moved: Bob Kitching

Seconded: Dan Judson

That the agenda be adopted as circulated with the additions of WCB report and Bylaw 193.

Carried

**Delegations:**

None.

**Business arising from minutes:**

**Accountants:**

Directions given to the Administrator to prepare a list of potential accountants and the cost for audited financial statements to be presented at the AGM.

**Roof quote:**

Discussion on roof being patched. Roof is rippled and needs to be taken off and replaced.  
Discussion on tin versus torch on. Direction given to ask Jesse at Heart Lake Roofing to requote based on tin and obtain two other quotes.

**Hall power washing:**

Moved: Doug Copp

Seconded: Dan Judson

That the quote from Sud Off be approved and the Administrator arrange for power washing as soon as possible.

Carried

**Toilets for hall:**

Elizabeth Suttie giving toilet to the hall. Dan to install. Going to replace men's and women's toilets.

**District Insurance:**

Cost of insurance has increased over the last year. It is up to \$5,193 versus \$4,927.00. This amount includes Trustees E & O insurance which only increased by \$1.00

**Engineer's report:**

Wanting payment for reporting. Trustees felt disappointed with how report was presented and if they wish to be paid for the reporting, then they will be excluded from further work for the Diamond. Administrator to send a letter to reflect the above.

**WCB coverage:**

Elizabeth reported that she has yet to call WCB but she will get a them to put in writing that Dan is covered if working for the Diamond as a supervisor. Administrator to follow up with Elizabeth to remind her to call.

**Correspondence:**

**Lorne Laichbury:**

Moved: Bob Kitching  
Seconded: Doug Copp

That Lorne Laichbury's request for relief under the resolution be approved. His account will be reduced to \$881.32.

Carried.

Moved: Bob Kitching  
Seconded: Dan Judson

Allow Myf Plecas to speak on Laichbury.

Myf thought that there should be some sort of fundraiser done to assist Lorne. Elizabeth did

not think that this was the place of Trustees. That if the residents wanted to do a fundraiser they could but they would need Lorne's permission.

**Jane McKie subdivision:**

She is wondering when her water service is going to be hooked up. In order to complete this, the line must be put under the road. Administrator to contact Larry Williams to discuss logistics of doing this.

**Reports:**

**Water report:**

Attached as exhibit "A" to these minutes.

**Financial report:**

Attached as exhibit "B" to these minutes.

**Maintenance:**

Fixed Mike Hayton's meter which as replaced as it had not been recording for some time. Thank you was given to Doug Copp for building the carrying units for the chairs in the hall.

**Hall rentals:**

Monday and Wednesday are booked for Tai Chi for the next several months. There has been a dramatic increase in rentals. Lots of Facebook inquiries and web page inquiries. Hall report is attached as exhibit "C".

**Bylaws:**

Bylaw 193

Moved: Bob Kitching

Seconded: Doug Copp

That Bylaw 193 be given 1<sup>st</sup> reading.

Carried.

**Bills:**

AON insurance	\$5,193.00
Heart Lake Roofing	\$ 136.50
TOL (Parcel Tax)	\$12,236.40
TOL (Water)	\$ 8,517.44
Trustees	\$ 50.00 each

Moved: Bob Kitching  
Seconded: Dan Judson

That we pay the bills if found correct.

Carried

**Budget:**

Discussions on Budget. Set meeting to discuss Budget for January 31, 2018 at Bob Kitching's house.

**Gallery:**

Discussions from Bob Robinson and Myf Plecas on concerns that they have.

**Next meeting:**

February 21, 2017 at 7 p.m.

**Adjourn:**

Moved: Bob Kitching

That the meeting be adjourned. (9:14 p.m.)

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Elizabeth Suttie, Chair

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Debby Baker, Administrator