

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

WEDNESDAY, February 20, 2019 – 6 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Debby Baker, Perry Daly, Stephanie Irvine, Peter Burns

Absent: Bob Kitching

Delegations:

John Plecas attended. He advised the Board that he wants to be able to pay his water bill through BMO. Chair advised that it would be \$1K for each major bank that we would use plus additional fees. This would amount to at least \$25.00 per year, per resident. Chair explained the e-transfer process. He felt o.k. with that and thought that once he had done it that he would know how to do it.

Minutes:

Moved: Peter Burns
Seconded: Stephanie Irvine

That the minutes of January 16, 2019 be adopted as circulated.

Carried

Agenda:

Moved: Stephanie Irvine
Seconded: Peter Burns

The agenda be adopted with the addition of John Plecas as a delegation and an update from McElhanney

Carried

Discussion where we are going in 2019

McElhanney – Peter did some research on other jurisdictions and found that the vast majority of them were using 100 mm pipe. The common denominator as to why seems to be the fire insurers.

Peter also had several conversations with Chris McElhanney. We didn't stipulate a standard when we hired them to do the report so they put in the industry standard (MMCV). One 1 in BC (Hope) all the rest were in other places in Canada.

Chris sent him a letter re: fire flow. We have to test fire flow to see if we meet fire flow then we would be absolved of liability.

Elisabeth Suttie told Ryan not to spend any more \$\$ until we hear from the government.

Budget:

Why are the hall and the parking lot considered taxable properties? Administrator to find an exemption.

Moved: Stephanie Irvine

Seconded: Peter Burns

That we pass the provisional budget

Carried

Correspondence:

Rob Rounds – read, dealt with and filed

Coastal Water – read, dealt with and filed

Reports:

Financial:

Attached as schedule “A” to these minutes.

Maintenance:

Dan reported that he is fixing the mail drop box. Dan did the snow plowing. With respect to McKie property, that is complete. We are just waiting on the bill. Dan also fixed the meter in the 4 plex.

Building permits:

None

Hall rentals:

Rental report had been circulated.

Hall is rented for AGM. Debby has asked Krista to give the renters notice that we will need the hall and to cancel the booking for the night. AGM to be April 29th. Trustee terms expire on April 30th. Only Peter Burns term is ending.

Bylaw 199:

Moved: Perry Daly
Seconded: Peter Burns

That bylaw 199 receive 1st and 2nd reading.

Carried

Resolutions:

Resolution 19-03 Water Tester:

Moved: Peter Burns
Seconded: Stephanie Irvine

That resolution 19-03 be adopted.

Carried

Bills:

Moved: Peter Burns
Seconded: Perry Daly

Brilliant Business Solutions	\$1,022.18
BC Hydro	\$647.98
49 th Parallel Printers	\$56.76
AON Insurance	\$5,866.00
Town of Ladysmith – Water	\$4,353.70
Town of Ladysmith – Parcel tax	\$15,206.40
49 th Printers	\$10.78
S. Irvine (light)	\$56.16

That we pay the bills if found correct.

Carried

Next meeting:

March 20, 2019 at 6 p.m.

Adjourn:

Moved: Peter Burns

Meeting adjourned 7:47 p.m.

Elizabeth Suttie, Chair

Debby Baker, Administrator