

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

WEDNESDAY, December 19, 2018 – 6 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Debby Baker, Perry Daly, Stephanie Irvine

Absent: Bob Kitching, Peter Burns

Minutes:

Moved: Stephanie Irvine

Seconded: Perry Daly

That the minutes of November 5 and 21, 2018 be adopted as circulated.

Carried

Agenda:

Moved: Stephanie Irvine

Seconded: Perry Daly

The agenda be adopted with the following additions:

1. Weekly mains reading;
2. Madill update

Carried

Discussion where we are going in 2019

Perry felt that we should go back to the engineers and get a quote for 6 inch versus 8 inch. Discussion as to whether we are better off saving money with 6 inch and looking at looping the line instead. Elizabeth said that she would go back to the engineer and say that if we are not required to have 8 inch that we would go with 6 inch.

Meters:

Howard Williams reads the mains and sends the meter reading to the Administrator who keeps track of the number.

Old Business:

BC Hydro pole:

We have not received a response to Bob's email.

Madill:

Administrator advised that the Madill project was not going ahead as they have purchased other property. This was put on the agenda to advise the new Trustees as they may not have known what this was about. It had been hoped that Madill would pay to increase the size of the main in the middle of the road, however, that will not happen.

Christmas party:

Administrator to send a thank you card to Mahle House. Dinner was great and enjoyed by all.

Leak adjustment:

Moved: Stephanie Irvine
Seconded: Perry Daly

That the leak adjustment be granted so long as the rebate amount is greater than \$5.00

Carried

Newsletter:

Trustees asked the Administrator to put something in the newsletter that unless there was a leak of greater than 15,000 gallons that we will not adjust the bill.

Request for adjustment

Trustees felt that they would not grant an adjustment for the property at 4977 Christie Road who wanted an adjustment because they did not know that they had to pay parcel tax when they bought the property.

Reports:

Financial:

Attached as schedule "A" to these minutes.

Maintenance:

Elizabeth Suttie will send Krista Aurala a translation on the wax.

Building permits:

None

Hall rentals:

Administrator to send Krista a card to say thank you for the work that they do. Hall rentals have increased which makes everyone happy.

Santa Claus Parade – December 23rd

Trustees are encouraged to come to the Santa Claus parade.

Bills:

Moved: Perry Daly

Seconded: Stephanie Irvine

That we pay the bills if found correct.

Carried

Adjourn:

Moved: Perry Daly

That the meeting be adjourned. (6:47 p.m.)

Elizabeth Suttie, Chair

Debby Baker, Administrator