

**DIAMOND IMPROVEMENT DISTRICT  
MINUTES**

**MONDAY, December 18, 2017 – 7 p.m. – Diamond Hall**

**Present:** Elizabeth Suttie (Chair), Debby Baker, Peter Burns, Dan Judson, Doug Copp, Bob Kitching

**Absent:**

**Minutes:**

Moved: Peter Burns

Seconded: Dan Judson

That the minutes of November 20, 2017 be adopted as typed and circulated.

Carried

**Agenda:**

Moved: Bob Kitching

Seconded: Dan Judson

That the agenda be adopted as circulated with addition of one in camera item.

Carried

**Delegations:**

None.

**Reports:**

**Water report:**

Attached as exhibit "A" to these minutes.

**Financial report:**

Attached as exhibit "A" to these minutes.

**Maintenance:**

Dan fixed the toilet in the hall that was leaking. A gasket was replaced. This needed to be done on an emergency basis as the Santa Claus parade was being held Sunday evening. The roof needs to be looked at. A call into Heart Lake Roofing. Elizabeth Suttie to follow up.

**Building permits:**

None

**Hall rentals:**

Report attached as exhibit "B" to these minutes.

There is a group that wants to rent the hall on Monday's starting in January. This will mean that the monthly board meetings will need to move to Wednesday's starting in January, 2018. The group that had wanted to rent weekly on Saturday nights decided that they would prefer an in town location. Rentals are quite high for December with the total rentals being close to \$1K in revenue.

**Bills:**

Krista Aurala	\$ 20.00
Andrew Sherett	\$1,155.95
Home Hardware	\$ 101.66
Krista Aurala	\$2,373.88
Debby Baker	\$ 52.62
Krista Aurala	\$ 21.56
Stephanie Irvine	\$1,200.00
Debby Baker	\$ 944.43
Glen Irvine	\$ 677.72
Trustees	\$ 50.00 each

Moved: Bob Kitching  
Seconded: Dan Judson

That we pay the bills if found correct.

Carried

**Accountants:**

Moved: Bob Kitching  
Seconded: Peter Burns

That the discussion regarding rates from other accounting firms for our year end be tabled until the January, 2018 meeting.

Carried

**Budget discussions:**

Moved: Bob Kitching  
Seconded: Peter Burns

That budget discussions be tabled until the January, 2018 meeting.

Carried.

**District insurance:**

Discussion on replacement costs of the Diamond Hall. Should we increase the coverage?  
Dan Judson to speak to Stephanie Irvine regarding insurance.

**Next meeting:**

January 17, 2018 at 7 p.m.

**Adjourn:**

Moved:                      Bob Kitching

That the meeting be adjourned. (8:48 p.m.)

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Elizabeth Suttie, Chair

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Debby Baker, Administrator