

**DIAMOND IMPROVEMENT DISTRICT
AGM MINUTES**

Tuesday, July 28, 2020 – 7 p.m. – Diamond Hall

Present: Stephanie Irvine (Chair Pro Tem), Debby Baker, Perry Daly, Stephanie Irvine, Pete Mottishaw, Doug Johnston

Absent:

There were 31 residents in attendance.

Chair Pro Tem Stephanie Irvine called the meeting to order at 7 p.m.

Minutes:

Moved: Wendy Atkinson

Seconded: Dan Judson

That the AGM minutes of April 29, 2019 be adopted as circulated.

Carried

Chairman's report:

The Diamond, 2019-20

Welcome everyone. Thank you for coming out for our social distancing AGM.

I am happy to report that overall, the District had a pretty good 2019.

The Hall: When the world shut down because of COVID, we took the opportunity to have the inside of our hall freshened up. It's been years since anything has been done and it was really needing it. We had a local painter, Vinny Andrews, come in at a very reasonable hourly rate and put on a new coat of paint for us. We then had Chris Saunders from Valley Floors come and replacement of the carpet on the walls with new carpet. Both have done a great job & I invite you to take a quick look if you like.

Meters: We're still having a few staff changes with regards to meter reading, but have just approved the hiring of a new person and he will start with the September reading.

I would like to mention as well that finding meters on some properties is always a challenge when the area is over-grown or covered in snow. We always ask that property owners please keep the area around their meters clear of debris and keep the bushes trimmed back so that our meter reader has easy access to them. This would include snow removal when you know there is a meter read in the near future. Unfortunately, if nothing is done and we have to get someone out to do that clearing, we will have to pay that person to go and do that work, so ultimately, we are going to have to pass that cost along to the property owner. It's not something we want to do or enjoy doing, but it's something that needs to be paid for if the job is left up to us.

The meter location hand book that was being worked on this time last year is pretty well done, but you might see me out and about before the end of September tweaking it a bit to ensure that I have everything covered.

The water system: I am happy to report we only had a couple relatively minor leaks over the last 12 months. We had one last June down at the trailer park again, a more recent break down on the logging road where the water line hooks up the upper Diamond to the lower Diamond, and then the most recent one was the one on Christie Road last month. We thank you for being very vigilant and reporting any possible leaks. The sooner any leaks are identified and repaired the less they cost all of us. On this note, I would also like to mention that any repairs to the water system are sub-contracted out. It became apparent over the last few years that we really required help by those who were trained and experienced in water main repairs and it's worked out so much better for us in the long run.

We are still going forward with our Grouhel Road project and Pete will touch more on that tonight.

Lastly, I would like to thank both Elizabeth Suttie and Doug Johnson for their commitment and dedication for the past few years as Trustees. We have a good group of people and will be looking for two new bodies tonight to join us in keeping our small district the way it is and ultimately out of the higher tax centres. It takes everyone to make this work, so please think hard about stepping up to the plate.

This concludes my Chairman's report and because the Financial report is next on the agenda, I will continue on with that now.

The financials:

- The accounting firm of Church Pickard performed the 2019 Audit and their report has been handed out for you to review.
- Overall, the year was much better than 2018 and we were able to put \$61,718.00 away for repairs and upgrades to our water mains.
- We had a few items come in above budget, but mostly, everything fell below our budget in 2019.
- Page 6 of the report is our income statement and will show us what our revenues for the year were and what our expenses were. Nothing really stands out to me.

Budget:

Moved: M. Stockhausen
Seconded: April Robinson

That the Budget be approved as presented.

Carried

Upgrades to the water system:

Trustee Pete Mottishaw gave an overview of the proposed upgrades to the water system and the difficulties that we have been having in communicating with the Ministry for Transportation.

Nominations:

Dave Shortill was nominated. Dave accepted the nomination
Christine Godlonton was nominated. Christine accepted.

Chair Pro Tem Stephanie Irvine called for nominations 3 times. Nominations were closed.

Dave Shortill and Christine Godlonton were acclaimed.

Trustees Honouraria:

Moved: Sandy
Seconded: Doug Johnston

That the Trustees hold an the annual dinner with Trustees and staff.

Carried

Auditor:

Moved: Heather Shortill
Seconded: Gary Atkinson

That Church Pickard be appointed as auditors for the forthcoming year.

Carried

Casual labour:

Moved: Earl Parrish
Seconded: Joe Sjorn

That the rate for casual labour be set at \$25.00

Carried

Business arising:

Moved: Myf Plecas
Seconded: April Robinson

That the Trustees contact Colin Haime and have a meeting regarding funding (grant applications) and clarifying that the Improvement District remains autonomous.

Carried

New business:

Earl Parrish – wants to know if we can set up auto deposit for e-transfers. This will be looked into.

Discussion with residents in attendance.

Chair Pro Tem thanked all for attending our socially distanced AGM.

Adjourn:

Moved: Dan Judson

Meeting adjourned 8:38 p.m.

Stephanie Irvine, Chair

Debby Baker, Administrator