

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

Wednesday, June 16, 2020 – 6 p.m. – Zoom

Present: Elizabeth Suttie (Chair), Debby Baker, Perry Daly, Stephanie Irvine, Pete Mottishaw

Absent: Doug Johnston

Minutes:

Moved: Stephanie Irvine

Seconded: Perry Daly

That the minutes of May 19, 2020 be adopted as circulated.

Carried

Agenda:

Moved: Stephanie Irvine

Seconded: Perry Daly

The agenda be adopted as presented.

Delegations:

None

Elizabeth Suttie:

At the opening of the meeting Elizabeth Suttie tendered her resignation as Chair and a Trustee. Elizabeth had been on the board for over 5 years and had extended her term because of the COVID crisis, however, she felt that now was the time to resign. Her resignation is effective as of tomorrow.

2020 Discussions:

Capital Project:

Pete sent in the application about 4 weeks ago. Discussion on whether we would do the tendering ourselves or whether Cascara would do the tendering. Their estimate in their quote for doing so was \$3,750.00. To be decided at a further meeting.

COVID – AGM

The Trustees decided that we will hold our AGM on July 28, 2020 in the parking lot of the

Diamond Hall. Hopefully the weather will be good. This will allow us to properly social distance. Residents will be asked to bring their own lawn chair. There will not be refreshments served after the AGM.

Pre-AGM meeting to be held on July 14, 2020 to prepare for the meeting.

Doors for Shed:

Dylan will get us at the end of July or the beginning of August as he has been working on projects..

Sandwich board signs:

Sandwich board signs are ready for pick up.

Hall baseboards:

Have been done and look really good.

Easement:

Pete spent 4-5 hours at the site. He spoke with Don Egli. Pete did some brushing out but wasn't sure where the easement is. Pete thinks that the "Atkinson" loop would be a good section to do after we finish the first project.

Trustees requested that the Administrator provide them with a copy of the easement.

Fire Hydrant:

Administrator will arrange to get this fixed and then send a bill to Mainroad as we need to get it fixed and Mainroad is taking a long time. Administrator is to call Mayor Aaron Stone to discuss.

Reports:

Water/Financial:

A/R is high. We are working on trying to get some of the delinquents paid down.

Maintenance:

Dory has a list of items that need attention. She will do them along with the meter reading in the next month. Dan is going to cut the grass around the hall.

Building permits:

Hall rentals:

Only one hall rental as most renters are still not coming back due to the pandemic.666

Bills:

Moved: Stephanie Irvine
Seconded: Perry Daly

That we pay the bills if found correct.

Carried

Next meeting:

July 14, 2020 at 6 p.m – place TBA

Adjourn:

Moved: Stephanie Irvine

Meeting adjourned 6:58 p.m.

Elizabeth Suttie, Chair

Debby Baker, Administrator