

**DIAMOND IMPROVEMENT DISTRICT  
MINUTES**

**Tuesday, August 18, 2020 – Diamond Hall**

**Present:** Stephanie Irvine, Pete Mottishaw, Dave Shortill, Christine Godlonton

**Absent:** Perry Daly

**Minutes:**

Moved: Christine Godlonton

Seconded: Pete Mottiwshaw

That the minutes be adopted a typed.

Carried

**Discussion on where we are going 2020/2021**

Pete reported that the website is still saying that the application is under review. Pete went to meet with Gord Hunter. He says that there is a map case that should have maps in it. Said that 6 inch to 8 inch to 6 inch would create a bubble. Pete also spoke with Mosaic about the easement. They were not aware that we had an easement. They are interested in working with us to get something on paper.

**AGM:**

Administrator reported that she was pleased with the turnout and that things seemed to go well with the format we used under the COVID conditions. We are now going to send in our yearly reports to the government.

**Doors to shed:**

Stephanie reported that it took Vinny longer than expected to do the doors. The doors look good and he did repairs to make the doors last longer.

Moved: Christine Godlonton

Seconded: Pete Mottishaw

To pay the balance of the painter's bill.

Carried

**Hydrant:**

The hydrant has been repaired by Kevin. He will send the bill to the Administrator which should be under \$1K. She will then forward the bill to Main Road for reimbursement.

**Correspondence:**

None

**Reports:**

**Finance:**

Several people are getting paid up to date. Notices were sent to all those delinquent. Some people making payments but at least making an effort.

**Tax sale:**

We will set a date for a tax sale. We will send notice of the date in our next water bills as we do have a few who if they do not pay will be up for tax sale.

**Maintenance:**

Administrator advised that Kevin Massingham will be looking at any repairs that need to be done when he reads the meters. He will make note of water box lids and boxes that need replacement. He will then discuss this with the Administrator and make a plan to do the repairs as agreed upon. He will try to do one day or half day at a time as he lives in Duncan.

**Hall:**

Trustees discussed hall rental as they were worried about the number of people attending events such as weddings.

Moved: Christine Godlonton  
Seconded: Dave Shortill

That hall rentals be limited to our current COVID capacity.

Carried

Christine will find out the COVID capacity and inform Administrator

**Bylaws:**

None, however, we will have the fire and street lighting bylaw at the next meeting. Waiting for the Town of Ladysmith to give us the number.

**Bills:**

Moved: Pete Mottishaw  
Seconded: Dave Shortill

That we pay the bills if found correct.

Carried.

**Adjourn:**

Moved: Dave Shortill

Meeting adjourned 8:18 p.m.

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Stephanie Irvine, Chair

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Debby Baker, Administrator