

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

Wednesday, March 24, 2020 – 6 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Debby Baker, Perry Daly, Stephanie Irvine, Pete Mottishaw, Doug Johnson

Absent:

Minutes:

Moved: Doug Johnson

Seconded: Perry Daly

That the minutes of February 18, 2020 be adopted as circulated.

Carried

Agenda:

Moved: Stephanie Irvine

Seconded: Perry Daly

The agenda be adopted as presented.

Carried

Painting Hall:

The painter Vinny can start anytime. We need to decide what we want to do about the boards that currently have carpet on them.

Moved: Pete Mottishaw

Seconded: Perry Daly

That we proceed with getting the hall painted by Vinny at \$25.00 per hour.

Carried

Flushing

The flushing will be done by KM Waterworks. It will take him about 2 days to do. He advises that we only need to do the flushing once per year instead of the two that we had been doing.

Moved: Stephanie Irvine

Seconded: Perry Daly

That KM Waterworks be retained to do the flushing of the lines.

Carried

Letter in support – TOL

That the Administrator is to touch base with the Town of Ladysmith to see if they will extend the contract.

Discussions on 2020

Pete reported. We are waiting for a response from Jamie before we can proceed.

Meter box locations/replacement:

Stephanie is going to meet with Dory to discuss.

AGM/water bill payments:

Trustees agreed to extend the payment due date by 2 weeks. We will say in the newsletter that we are extending but to pay if you can as we still have to pay the Town of Ladysmith.

Both Elisabeth Suttie and Doug Johnston agreed to stay on the board until such a time as the AGM can be held.

Coastal Water Suppliers

The workshop was cancelled due to the COVID crisis.

Reports:

Water/Financial:

none

Maintenance:

No report

Building permits:

None – Stephanie Irvine says that she is going to go by Leaper's property to see what is going on.

Hall rentals:

We refunded most of the deposits as there cannot be any gatherings at this time.

Bills:

Moved: Stephanie Irvine

Seconded: Perry Daly

That we pay the bills if found correct.

Carried

Sandwich board for notices:

Administrator to get sandwich board in order that we can put up notices for the AGM and any boil water advisory.

Next meeting:

March 21, 2020 at 4 p.m.

Adjourn:

Moved: Stephanie Irvine

Meeting adjourned 5:35 p.m.



Elizabeth Suttie, Chair

Debby Baker, Administrator