

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

WEDNESDAY, November 21, 2018 – 6 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Debby Baker, Peter Burns, Stephanie Irvine

Absent: Bob Kitching, Perry Daly

Minutes:

Moved: Peter Burns

Seconded: Stephanie Irvine

That the minutes of October 19, 2018 be adopted as circulated.

Carried

Agenda:

Moved: Stephanie Irvine

Seconded: Peter Burns

That the agenda be adopted as circulated with the addition of the following items:

1. BC Hydro pole;
2. Lights in parking lot;
3. Delegation of Dan Judson.

Carried

Delegation:

Dan Judson reported that he installed the lock box on the door. He explained that this was a bit difficult to install as there are bolts that go all the way through the door. Dan installed the new toilet in the women's washroom. Dan will check to see if the old one that came out is better than the one currently in the men's washroom and if so he will swap it out.

Dan fixed the no posts in the parking lot as they were rotting out.

Heart Lake Roofing finished the little roofs so the roof is now complete.

The shed needs to be swept out.

The Parish meter we can change out at any time.

There is a hook for the water meter reader.

McKie – Stalker will give Dan notice of when they are going to do the work. We will need to have a representative from the Diamond there.

Dan to talk to Howard about doing brushing out by the valves.

Need to check with Turner to see about the right of way.

Motion detector:

Moved: Peter Burns

Seconded: Stephanie Irvine

That we replace the light in the parking lot with a motion detector light.

Carried

BC Hydro pole

Bob Kitching to follow up on this.

Capital project:

Moved: Peter Burns

Seconded: Stephanie Irvine

That the Diamond Improvement District approve option 2 as presented by Cascara.

Carried

Coastal Water Conference:

Administrator reported that Stephanie Irvine, Perry Daly and Administrator attended the conference. Parts of the conference were good and some of it was repeats of presentations previously given.

Reports:

Budget:

We will start budget discussions next meeting. We will hold an extra meeting in January. Trustees should turn their minds to thinking about how much they want to charge for parcel tax for 2019. The rate was held at \$160 per parcel last year.

Maintenance:

Howard Williams now has the water meter reader and has been given information.

Building permits:

None

Hall rentals:

Busy for Christmas time. Overall the usage has increased a fair bit in 2018.

Bills:

Moved: Stephanie Irvine

Seconded: Peter Burns

That we pay the bills if found correct.

Carried

Christmas party:

The menu has now been distributed. We will need to have our choices to the Mahle House one week before our dinner. Please email administrator your choices.

Next meeting: December 19, 2018 at 6 p.m.

Adjourn:

Moved: Stephanie Irvine

That the meeting be adjourned. (7:25 p.m.)

Elizabeth Suttie, Chair

Debby Baker, Administrator