

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

MONDAY, June 27, 2018 – 7 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Debby Baker, Peter Burns, Stephanie Irvine, Perry Daly

Absent: Bob Kitching

Minutes:

Moved: Peter Burns

Seconded: Perry Daly

That the minutes of May 23, 2018, be adopted as typed and circulated.

Carried

Agenda:

Moved: Perry Daly

Seconded: Stephanie Irvine

That the agenda be adopted as circulated with the addition of the “Egeli’ matter.

Carried

Delegations:

We have not heard back from John Lewis after the last meeting. Administrator felt that he wasn’t happy with the way that the meeting went. Elizabeth Suttie is to follow up with him.

Peter Burns wants us to focus on infrastructure improvements. His suggestion is that we identify health and safety issues and make them priorities.

Business arising:

Gourlay – hall rental issue

Administrator provided an update. Advised that Ms. Gourlay was invited to attend the Board meeting if she wished to address the Board.

Conflict of interest policy – Not received yet from Bob Kitching or Peter Burns. Administrator to re-sent to Peter.

Cleaning of chairs:

Elizabeth Suttie is to follow up with someone who may have wanted to quote. She suggested that we have a work party or post for someone to clean. There was discussion to see if there were any student summer groups that might be interested.

Floors:

Floors have been done. Mastercraft donated \$275.00 worth of wax.

Roof:

Started yesterday. They should be done in the next couple of days.

Flushing:

Flushing has been done.

Tax sale:

Moved: Peter Burns
Seconded: Stephanie Irvine

That we move the tax sale to August 8th, 2018 and try to have more delinquent residents pay.

Carried

Policy on leaks:

Moved: Peter Burns
Seconded: Perry Daly

That the discussion on a leak policy be tabled until the next meeting.

Carried

Water report:

15 delinquents. They will be sent the 10 day shut off notices.

Building Permits:

None

Hall custodian:

We were advised that we will have to pay Krista twice a month as an employee. Advice was given that we should think carefully on giving a variance as if she revoked that consent at any time we would be in violation of the *Employment Standards Act*. Stephanie will look into whether we can get written approval for a variance/exemption.

New business:

Egeli – leak:

Discussion that Egeli is responsible for the water cost. There is no record of a request for shut off.

Greg Edwards:
Moved: Peter Burns
Seconded: Perry Daly

That the correspondence be filed.
Carried

Island Savings Credit Union:

Moved: Peter Burns
Seconded: Perry Daly

That the amount of \$150,000.00 be placed in a term deposit that earns an average of 1.85% interest.

Carried

Bills:

Moved: Stephanie Irvine
Seconded: Perry Daly

BC Hydro	\$647.98
Home Hardware	\$ 20.44
David Stalker Excavating	\$762.55

That we pay the bills if found correct.

Carried

Next meeting: July 18, 2018 at 7 p.m.

Adjourn:

Moved: Peter Burns

That the meeting be adjourned. (8:20 p.m.)

Elizabeth Suttie, Chair

Debby Baker, Administrator