

**DIAMOND IMPROVEMENT DISTRICT
MINUTES**

MONDAY, July 17, 2017 – 7 p.m. – Diamond Hall

Present: Elizabeth Suttie (Chair), Stephanie Irvine, Debby Baker, Peter Burns, Bob Kitching, Dan Judson, Doug Copp

Absent:

Minutes:

Moved: Doug Copp

Seconded: Dan Judson

That the minutes of June 26, 2017 be adopted as typed and circulated.

Carried

Agenda:

Moved: Bob Kitching

Seconded: Peter Burns

That the agenda be adopted as circulated with one addition being correspondence from Leslie Davey.

Carried

Delegations:

None.

Business arising from minutes:

ICBC claim:

Bowater is going to be another week. He will try to get it done before that if it is possible. Will need to have someone from the District present to show him where the lines are.

By-election:

Doug Copp was elected to the Board of Trustees. Chair Elizabeth Suttie welcomed Doug to the Board.

Correspondence:

Email from Leslie Davey:

Moved: Bob Kitching

Seconded: Peter Burns

That Leslie Davey's water bill be adjusted to the lowest tier pursuant to the Resolution of the Board of Directors

Carried

Requested that Administrator email the Resolution to the Trustees and that if need be that the matter be discussed and placed on the Agenda for the next meeting.

With respect to Ms. Davey's request for a new meter, that the Administrator advise that if resident would like a new meter she would have to pay for the new meter at a cost of \$850.00. As long as the meter in place is still functioning, the Board will not replace meters.

Reports:

Water Report:

Attached as exhibit "A" to these minutes.

There was an issue with one resident being quite belligerent with the Financial Officer. Administrator advised that there is a resolution regarding anti-harrassment. The Administrator is to send this resolution to the Trustees for their perusal.

Financial report:

Attached as exhibit "B" to these minutes.

Dan cleaned the drill used for the line tap. Ordered two check valves – doesn't have a price yet. Lots of A/C pipe to be disposed of. Get quotes on cost of disposal. Dan to take photos and send so that they can be used in obtaining quotes.

Maintenance:

Administrator to call Pacific Fire Hydrant to arrange for ½ of the hydrants to be done. Alternate years, upper and lower half of Diamond.

Dan will look at 4996 Grouhel Road to see if there is a leak and will call Administrator to advise.

Call list of who to call if there is a problem. At the moment that should be: Dan Judson, Doug Copp, Larry Williams, and Erik Aurala. Peter Burns and Bob Kitching advised that they are interested in learning more about the system so that they could also be on the list. They will be notified of when the fire hydrant is being done so that they can attend if they wish.

Building permit:

None.

Hall rentals:

Attached as exhibit "D"

Discussion as to what we can do to make the hall break even. Administrator to have a meeting with Krista and Erik to discuss Trustees concerns.

Resolutions:

Administrator to develop a spending limits resolution and a policy statement on how to handle cash.

Bylaws:

None

New business:

BC One Call

Trustees do not feel the need to join this organization at this time.

Bills:

No bills. Standard payments only being source deductions, BC Hydro x 2 and Mastercard statement.

Next meeting:

August 21, 2017 at 7 p.m.

Adjourn:

Moved: Bob Kitching

That the meeting be adjourned. (8:23 p.m.)

Elizabeth Suttie

Debby Baker